NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES
Monday, October 5, 2026 at 4:30 pm
1500 West Agency Road, West Burlington, Iowa, Board Room

Tentative Agenda

1.0 Routine Items

1.1 Call to Order, Roll Call, and Pledge of Allegiance

Board Chair Lanny Hillyard called the meeting to order at 4:30 p.m. Roll call indicated Trustees Nabulsi, Fife-LaFrenz, Hillyard, and Heland were present in the room. Trustee Jesse Howard was absent. Also present were President Michael Ash, Treasurer Cory Gall, Secretary Darcy Burdette, and SCC staff members Laurie Hempen, Chuck Chrisman, Jennifer Sabourin, Amanda Estey, and Val Giannettino.

1.2 Adoption of Formal Agenda

Trustee Heland moved to approve the formal agenda. Trustee Fife-LaFrenz seconded. Motion carried.

1.3 Communications (Limited to Five (5) Minutes per Individual)

1.3.1 Audience

None

1.3.2 Administration

Executive Director Val Giannettino reported the Foundation Office is preparing for Great Tastes scheduled for November 6, 2026. There are still tickets and tables available for purchase.

1.3.3 Board

None.

1.4 World Changing – Changing our Thinking (20 minutes)

Ryan Roberts, Director of Government Relations, Community Colleges for Iowa joined via Zoom to present on Workforce Changes – 260E, Career Training, and Physical Expansion Program.

2.0 Action Items

2.1 Approval of Consent Agenda

1. **Approval of Minutes**
   - **August 10, 2026, Regular Board Meeting Minutes**
2. **Presentation of Bills of Account**
3. **Resignations, Terminations and Mutually Agreed to Contract Adjustments**

Name	Title	Date of Hire	Last day of Employment	Reason
Chelsie Yarbrough	Payroll/HR Specialist	06/30/2025	10/15/2026	Personal.

4. Employment Contracts

Name	Title	Contract Period	Salary
Richard Link (New)	Workforce Training Navigator – CDL Program – (0.5 FTE)	10/01/2026 – 06/30/2027	$16,810.34 ($22,500.00 annual)
Haiden Molter (Replacement)	Admissions Recruiter	10/05/2026 – 06/30/2027	$32,453.58 ($43,888.00 annual)

Trustee Nabulsi moved approval of the Consent Agenda items. Trustee Fife-LaFrenz seconded. Motion to approve the Consent Agenda carried on a 4-0 roll call vote.

2.2 Resolution Approving First Amendment to 28E Agreement with Northeast Iowa Community College

President Michael Ash presented the proposed First Amendment to the 28E Agreement with Northeast Iowa Community College. The original agreement was signed July 7, 2025. He explained that the amendment continues the existing arrangement allowing SCC to work with Northeast Iowa Community College to share associated expenses.

Trustee Fife-LaFrenz moved approval of the Resolution Approving First Amendment to the 28E Agreement with Northeast Iowa Community College. Trustee Heland seconded. The motion carried on a 4-0 roll call vote.

2.3 Confirmation of 2027 Distinguished Alumni Awards

Executive Director for Institutional Advancement Val Giannettino reported that on September 24, 2026, the SCC Alumni Association Board of Directors reviewed and voted on nominees for the Keokuk and West Burlington 2027 Distinguished Alumni Awards. After reviewing the background information for both nominees, she recommended that the Board of Trustees confirm the following individuals for the 2027 Distinguished Alumni awards:

- Keokuk Campus Distinguished Alumni: Tammy LeMaster, Class of 1994
- West Burlington Campus Distinguished Alumni: Mike Shinn & Matt Shinn, Class of 2001

Trustees discussed the importance of recipients being available to participate in commencement and whether a policy or guideline should address situations when an honoree cannot attend. Director Giannettino indicated she would take the issue back to the Alumni Board for discussion in November.

Trustee Heland moved to confirm the 2027 Distinguished Alumni Award nominees. Trustee Nabulsi seconded. Motion carried on a 4-0 roll call vote.

2.4 Approval for Precision Machining Program to Transition to CBE (Competency Based Education)

Vice President for Academic Affairs Dr. Amanda Estey presented a proposal to transition the Precision Machining and CNC Technology program to competency-based education (CBE). The 64-credit-hour program would allow students to progress at their own pace by demonstrating mastery of specific skills. Classroom instruction would be delivered online with students

completing competency assessments in the lab under faculty supervision. The redesigned program would provide greater flexibility, multiple start opportunities throughout the year, and the potential for students to complete credentials more quickly.
Dr. Estey noted that the proposed transition would better align the program with local workforce needs and provide additional opportunities for incumbent workers. The College is working with area employers to assess training needs and explore potential funding opportunities. The anticipated launch is Fall 2027.

Trustee Heland moved to approve the Precision Machining Program transition to Competency Based Education (CBE). Trustee Nabulsi seconded. Motion carried on a 4-0 roll call vote.

2.5 Resolution Adopting the 2025 Multi-Jurisdictional Hazard Mitigation Plan Des Moines County, Iowa

Vice President Gall directed Trustees to the Resolution Adopting the 2025 Multi-Jurisdictional Hazard Mitigation Plan for Des Moines County, Iowa. He explained that the plan identifies potential disaster scenarios, risks, resources, and capabilities for participating jurisdictions within Des Moines County and provides a framework for coordination. He clarified that adoption does not commit SCC to specific disaster-response or mitigation activities. Trustees discussed coordination with county emergency management, law enforcement, and SCC's emergency management team.

Trustee Nabulsi moved to approve the Resolution Adopting the 2025 Multi-Jurisdictional Hazard Mitigation Plan for Des Moines County, Iowa. Trustee Fife-LaFrenz seconded. Motion carried on a 4-0 roll call vote.

3.0 Accountability

3.1 President's Report

President Ash referred Trustees to his report and provided several College updates. He noted he is working on a potential new Foundation giving opportunity that would allow donors to establish endowed funds to support specific College programs. Similar to endowed scholarships, earnings from these funds could be used for program needs such as equipment, materials, and supplies. The existing scholarship funds would not be affected.

President Ash also discussed anticipated increases in technology costs as Ellucian transitions to a cloud-based Software as a Service (SaaS) model. He asked Vice President Chrisman to provide an update on the ACCESS consortium's review of available systems and pricing options. Ellucian appears to be the preferred option based on cost, functionality, and future technology needs. Costs are expected to increase significantly under the new model. SCC's current contract extends through June 2029. Trustees discussed the transition timeline, costs, and future technology needs.

3.2 Monthly Financial Report

Vice President Gall reviewed the September financial report. Tuition and fee revenue was essentially flat compared with the prior year. Salaries and related costs were approximately $3.7 million compared with $3.6 million the prior year and will continue to be monitored.

Gall reviewed the Auxillary Fund and the Plant Fund. He explained that the Auxiliary Fund deficit is due to the one-time $2 million capital outlay associated with the residence hall purchase. In the Plant Fund, SCC received approximately $166,000 in ACE funding compared with approximately $400,000 at the same time last year.

Gall also reviewed the Cash Investment Report and discussed potentially moving approximately $10 million from money market funds into U.S. Treasuries to obtain a higher return. He compared management costs through First Interstate Bank and PMA/Iowa Schools Joint Investment Trust and indicated SCC may utilize PMA because of lower fees and access to competitive investment options.

3.3 Facilities Update

Vice President Gall reported that the 600-building renovation project should be completed the week of October 12th or the week after. Once CBIZ has moved into that space, the construction can begin in the Board Room, President's Office, and Foundation.

3.4 Institutional Review

Vice President Chuck Chrisman presented the Academic Year 2026 Enrollment Report and Fall 2026 Official 10-Day Enrollment Report. He reported that overall headcount decreased slightly by 0.39 percent while credit hours increased 2.84 percent compared to the prior year. Chrisman highlighted SCC's continued strong enrollment growth, noting that SCC leads Iowa's 15 community colleges in five-year growth with a 31.15 percent increase in headcount and a 28.50 percent increase in credit hours.

Chrisman reported that Fall 2026 enrollment remained relatively flat compared to the prior year, with headcount down two students and credit hours decreasing 1.38 percent. The Keokuk Campus experienced enrollment growth, particularly among high school students, while West Burlington saw slight declines. Despite these decreases, Fall enrollment has increased nearly 33 percent in headcount and 25 percent in credit hours over the past five years. A more detailed Fall Enrollment Report will be presented at the November Board meeting.

4.0 Future Meetings

Board Chair Hillyard reviewed the list of future meetings.

5.0 Adjournment

There was consensus that the meeting be adjourned at 5:48 p.m.

These minutes have been approved by the Board of Trustees and this is certified to be a true copy.

Darcy Burdette

Darcy Burdette, Board Secretary